



**CITY OF GIG HARBOR
OPERATIONS AND ENGINEERING DEPARTMENT**

3510 GRANDVIEW STREET, GIG HARBOR, WA 98335
TELEPHONE (253) 851-6170 – FAX (253) 858-6408

FRANCHISE APPLICATION FOR MASTER USE PERMIT

For Location of Telecommunications Facilities Within City Right-of-Way

IMPORTANT: THIS APPLICATION CAN NOT BE SUBMITTED UNLESS ACCOMPANIED BY A FRANCHISE APPLICATION FEE DEPOSIT PER THE CITY'S FEE RESOLUTION. THIS DEPOSIT IS TO COVER ACTUAL ADMINISTRATIVE EXPENSES INCURRED BY THE CITY ATTORNEY AND/OR CONSULTANT AND FEES ASSOCIATED WITH THE REVIEW OF THIS FRANCHISE APPLICATION AND ASSOCIATED FRANCHISE NEGOTIATIONS. THIS IS ONLY AN INITIAL DEPOSIT, ADDITIONAL FEES MAY APPLY IF ADDITIONAL ATTORNEY/CONSULTANT RELATED TIME IS NECESSARY. ADDITIONALLY, A FEE TO COVER CITY STAFF'S REVIEW AND PROCESSING OF THE FRANCHISE APPLICATION IS REQUIRED PER THE CITY'S FEE RESOLUTION.

Applicants may attach additional pages to further explain the answers below. If you have any questions related to filling out this Franchise Application, please contact:

Public Works Director
Address: 3510 Grandview Street, Gig Harbor, WA 98335;
Email: engineeringinatkc@cityofgigharbor.net
Phone: (253)-853-7630

General Information

APPLICANT Name _____ Company _____

Address _____ City _____ State ____ Zip _____ Phone _____

BUSINESS LICENSE Has the Applicant obtained a City of Gig Harbor Business license?.....**Yes** **No**
License # _____

PLEASE NOTE: All telecommunication carriers and service providers engaged in the business of transmitting, supplying, or furnishing telecommunications service of any kind originating or terminating in the City of Gig Harbor shall apply for and obtain a Business License from the City pursuant to Title 5 of the Gig Harbor Municipal Code. Applicants seeking authorization to install personal wireless facilities in the right-of-way are required to provide sufficient information and detail to allow the City to determine whether the terms of any proposed franchise will treat the applicant in the same manner as other franchisees providing functionally equivalent service within the meaning of 47 USC 332(a)(7)(B)(i).

PERMITTEE Are you serving as agent for the above-named applicant? If yes, provide proof of agency.....**Yes** **No**

Name: _____ Title: _____ Company: _____

Address _____ City _____ State ____ Zip _____ Phone _____

Property and Facility Information

Is This Application For:

New franchise?..... **Yes** **No**

Renewal/amending an existing franchise?..... **Yes** **No**

If yes, has your franchise otherwise expired?..... **Yes** **No**

Provide expiration date of existing franchise: _____

Transfer of a franchise?..... **Yes** **No**

If yes, identify who currently holds the franchise: _____

SERVICES PROVIDED Describe the telecommunication services that will be offered over the telecommunications facility.

FACILITY QUESTIONS

Are you proposing to install facilities for personal wireless services?..... **Yes** **No**

Are you proposing to install small cell facilities in the right-of-way (as defined in RCW 80.36.375)?..... **Yes** **No**

Are you proposing to install wireline facilities?..... **Yes** **No**

Are you proposing to install less than five facilities in the right-of-way?..... **Yes** **No**

Are you proposing to operate cable service or other video programming service?..... **Yes** **No**

Are you proposing to install a wireless communications tower in the right-of-way?..... **Yes** **No**

Are you proposing to install new poles in the right-of-way?..... **Yes** **No**

Are you proposing to install replacement poles in the right-of-way?..... **Yes** **No**

If yes, will any of these poles be over 60 feet?..... **Yes** **No**

Are you proposing to install ground equipment in the right-of-way?..... **Yes** **No**

Describe the telecommunications facilities and/or other equipment (including personal wireless services facilities) proposed to be located within the right-of-way. Please provide a photo simulation of the proposed facilities, which shall include a description of any interconnection and electrical requirements, as well as height and concealment techniques.

Describe the areas of the City that are anticipated to be served. What is the expected build-out schedule for these areas? If the City is already built out, describe if there are expected to be any construction projects.

What alternate routes and/or locations for the proposed facilities have been evaluated? Explain why this route and/or site is the best alternative.

Do you have an existing pole attachment or lease agreement with owners of poles in the right-of-way?..... **Yes** **No**

If yes, which pole owners?

Have you commenced coordination with pole owners regarding usage of their facilities and their requirements for leases/pole attachments?..... **Yes** **No**

Is the applicant requesting to locate on or replace any City-owned poles (note: if applicant requests usage of a City-owned pole it will need to enter into a separate lease agreement with the City)?..... **Yes** **No**

Is electrical power to your facilities needed?..... **Yes** **No**

If yes, please describe how the facilities will receive electrical power.

Have you commenced coordination with the local electrical utility about their requirements to provide electrical power to your facilities?..... **Yes** **No**

Is backhaul infrastructure to your facilities in place?..... **Yes** **No**

Is the backhaul infrastructure provided by a third party? **Yes** **No**

If yes, please describe how the facilities will receive backhaul.

Have you commenced coordination with backhaul providers regarding their requirements to provide backhaul services to your facility? **Yes** **No**

If the facilities are using microwave technologies for backhaul, are there existing macro facilities within the City (or neighboring jurisdictions) to support this technology?

Please describe if your facilities will need any additional interconnection with existing telecommunications facilities or carriers.

Describe in detail the services that you expect to provide within the City, including whether the provision of services will be to commercial and/or residential customers.

Provide a summary of all utility taxes the proposed activities, facilities, and other equipment will be subject to. In doing so, provide an estimate of income/revenues that can be used to calculate estimated future utility taxes. Should the applicant believe it is not subject to any utility taxes, provide the basis for such belief.

Explain whether the Internet Tax Freedom Act does or does not apply to the services being provided.

The City of Gig Harbor reserves the right to ask additional questions on a case-by-case basis.

CERTIFICATION

I certify that the information and any attachment herewith submitted are true and correct to the best of my knowledge and that I have the authority to file this application and act on behalf of the above-named telecommunications provider or carrier.

Signature: _____

Print Name: _____

Date: _____

Please submit completed application to:

Public Works Director
City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335

FOR CITY USE ONLY:

RECEIVED BY:

Print Name _____

Signature _____

Date Application Received _____

ALSO SUBMIT WITH THIS COMPLETED APPLICATION FORM:

1. Provide a map of the area to be covered by the franchise and include specific locations of initial build-out and, if known, proposed future build-out locations. Identify which facilities will be underground, ground based and aerial. Provide photo simulations per type and height of pole, concealment techniques and backhaul equipment (if used).
2. The initial location proposed for new ducts, conduits, or poles, and evidence that there is sufficient capacity within the public ways for the proposed telecommunications facilities. Note: Applicants seeking to install new poles must follow the procedures outlined in the municipal code. Applicant should not presume that requests to install new poles will be approved.
3. Evidence of registration in the one-number locator service, as described in RCW Chapter 19.122.
4. Evidence of registration with the Washington Utilities and Transportation Commission.
5. Financial statements prepared in accordance with generally accepted accounting principles demonstrating the applicant's financial ability to construct, operate, maintain, relocate and remove the facilities.
6. Description of any zoning or land use permits that have been applied for or obtained from the City, as applicable.
7. Please provide a list of all cities in Washington (up to five) where the applicant has obtained a franchise or master permit for the same services proposed in this application.