



**CITY OF GIG HARBOR  
ADOPT-A-ROAD AGREEMENT**

This Agreement is made and entered into this day and between the City of Gig Harbor, a municipal subdivision of the State of Washington, herein know as the “City” and

\_\_\_\_\_, a volunteer organization herein known as the “Grantee.

Whereas, the City has the authority to establish a city-wide Adopt-A-Road Litter Control Program pursuant to RCW Chapter 47.40; and

Whereas the Grantee wishes to contribute toward the effort to reduce roadside litter by volunteering to assist in picking up litter on the section of road specified herein;

Now, therefore, the City does hereby authorize the Grantee to participate in the Adopt-A-Road Litter Control Program by picking up litter within the assigned section of city road designated below, in accordance with the following terms and conditions:

A. The Grantee does hereby agree:

1. To conduct clean up activities in a safe manner and under any conditions as may be required by the City for the safety of the participants. Safety of participants is the number one priority of the program, and the volunteer organization agrees to take full responsibility for the safety of each of its participants.
2. To assign a leader to each cleanup crew, and that crew leader shall have a copy of this agreement with him/her during the cleanup activity.
3. To pick up litter no less than four times per year. Additional clean ups should be done as necessary to maintain a neat appearance. Recommended interval for cleanup is once every three months. One cleanup shall take place during the month \_\_\_\_\_.
4. To furnish and require all participants wear a hard hat and safety vest during clean up activities.
5. To allow no more than ten people to participate in the cleanup activity at one time over a one-mile section.
6. To have no more than two vehicles per one-mile section of assigned road parked on the city road shoulder within the assigned area during a cleanup activity. (A

minimum number of vehicles shall be used to transport the participants to the assigned area.) All parking of vehicles shall be in compliance to State law.

7. To require that all participants shall be 15 years of age or older. The Grantee shall furnish supervision by one or more adults for every eight (8) minors (between ages of 15 to 18 years of age) participating in the cleanup activity.
8. To conduct a yearly safety training session for volunteers utilizing materials and training aids provided by the City prior to participating in a roadside cleanup.
9. To obtain supplies and materials from the City during regular business hours at the address shown in this agreement.
10. To place filled trash bags at the City road shoulder for pickup and disposal by the City and notify the City at the time of cleanup to coordinate the pickup time and locations.
11. To notify the City immediately in the event of any emergency on City road right-of-way. Participants who find anything that is hazardous or suspected to be hazardous shall not touch, but take appropriate precautions and leave it for disposal by the proper authorities. Participants shall also not pick up syringes, hypodermic needles, and exceptionally large, heavy or unyielding objects. These kinds of materials should be flagged and the City notified as soon as possible to arrange for proper disposal.
12. Clean ups shall not be scheduled during a legal holiday, during the afternoon on the day before a legal holiday, or during holiday weekends.
13. To provide the City with a roster (Medical Aid Coverage Record) of individual participants in the cleanup within seven (7) calendar days following the cleanup activity.
14. To report any injuries, incurred by participants during clean up activities, to the City within two (2) working days of the injury. Notification shall include:
  - Name of injured person
  - Nature of injury
  - Date and time of injury
  - How the injury occurred
15. Furnish to the City an “Adopt-A-Road” Registration Form for each participant taking part in litter pickup activities.
16. It is recommended the Grantee have a first aid kit available at the clean up site, and at least one person with a valid First Aid Card be present during clean up activities.

B. The City does hereby agree to:

1. Designate a program administrator to act as contact person for this agreement.
2. Furnish and install a maximum of two Adopt-A-Road signs with the Grantee name or acronym displayed within the assigned area.
3. Furnish the Grantee with trash bags.
4. Remove the filled trash bags from City road shoulder upon notification by Grantee.
5. Assist the Grantee, in cleaning up litter if necessary (i.e., when large, heavy, or hazardous items are found).
6. Provide safety materials and training aids to the Grantee's representative for use by Grantee in training participants.
7. Furnish a portable "Volunteer Litter Crew Ahead" advanced warning sign and stand, safety caps, vests for all participants, and other equipment deemed necessary.

C. General Conditions:

1. Recycling is an accepted and encouraged activity. Recyclable items collected by participant may be removed from the site at the option of the Grantee. Profits from the sale of recyclable items shall belong to the Grantee.
2. The City may suspend this agreement temporarily because of future construction that will take place within the limits of the assigned area. Once these activities have been completed, the Grantee will be notified and the agreement restored.
3. The term of this agreement shall commence on the date the agreement has been executed by the duly authorized representatives of both parties, and shall terminate on February 28<sup>th</sup> of the following even numbered year. Either party may terminate this Agreement with or without cause by providing the other party with 30 days prior written notice. Upon termination of this agreement the Adopt-A-Road sign shall be removed and remain the property of the Department.

D. Assigned Road Sections:

Road Name: \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_

Side of roadway: North South East West (Circle assigned side/s)

City of Gig Harbor  
Public Works/Operations  
Attn: Kris Szelmeczka  
3510 Grandview Street  
Gig Harbor, WA 98335  
Telephone: (253) 851-6170

\_\_\_\_\_  
Name of Volunteer Organization

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Signature of Organization Representative

\_\_\_\_\_  
Date of Execution

\_\_\_\_\_  
Signature of Organization Representative (print)

\_\_\_\_\_  
Date of Termination

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Day Phone

\_\_\_\_\_  
Evening Phone