

**MINUTES
CITY OF GIG HARBOR
PUBLIC WORKS COMMITTEE
Tuesday, February 9, 2021
3:00 p.m. – 4:00 p.m.**

Due to public health concerns, this meeting was held remotely.

CALL TO ORDER / ROLL CALL:

Public Works Committee Chair Jim Franich called the meeting to order at 3:01 p.m.

Public Works Committee Members Present (remotely): Jeni Woock, Bob Himes, and Jim Franich

Staff Present (remotely): City Administrator Bob Larson, Public Works Director Jeff Langhelm, City Engineer Trent Ward, and Executive Assistant Maureen Whitaker.

City Attorney Daniel Kenny was present for discussion of Agenda item #1.

APPROVAL OF MINUTES: January 12, 2021

MOTION: Move to approve the January 12, 2021 Public Works Committee Minutes.

Himes / Woock – Motion passed unanimously.

OLD BUSINESS: none

NEW BUSINESS:

1. WANRack Franchise Agreement

Public Works Director Jeff Langhelm explained that the City received an application for a franchise agreement from WANRack, LLC in 2020 to place telecommunications network facilities in the City's right-of-way to support a fiber optic network connection between schools operated by the Peninsula School District. He said that they are trying to get this application processed for the opening of schools. Mr. Langhelm stated that the intent of presenting this to the Public Works Committee is for the Committee to discuss and ask any questions. One question might be, can we deny it. Mr. Langhelm said that it would be very difficult to deny their application because we are not able to show that we don't have capacity or allowed in the right-of-way. Mr. Langhelm displayed a map of the locations and said that the City's replacement requirements for restoration are stricter than most cities, as Gig Harbor requires a full lane replacement when cutting into the asphalt. City Attorney Daniel Kenny stated that this franchise agreement is virtually identical to that was approved for MCI Metro. He said that WANRack is not a small wireless utility and explained that they are predominantly a service provider for schools and have federal funding for schools in Gig Harbor. Mr. Kenny further explained that this franchise agreement has a fairly limited scope for a specific project. WANRack is intending to apply for permits soon in order to utilize their funding by June.

The following questions were discussed:

- What are the differences in WANRack and MCI Metro Franchise Agreements?
Mr. Kenny stated that there was a minor revision to the indemnification language recommended per risk management.
- Are we providing special privileges? Mr. Kenny replied no.
- Can anyone share their line with someone else? Mr. Kenny said they can, but they would have to get their own franchise agreement, pole attachment agreement, and an agreement with WANRack. Mr. Kenny gave an example of AT&T and said that WANRack cannot install small wireless facilities unless they get another franchise agreement.
- What mechanism do we have to manage who uses them? Mr. Kenny stated that it is not up to the City. Mr. Langhelm further stated that they can open it up to anyone they want.
- Does the City have any control of what companies we allow? Mr. Kenny stated that the City has the management of the physical right-of-way only. Mr. Langhelm gave the example of Peninsula Light. The City doesn't control who they buy their power from and who they sell it to, explaining that it is the same situation here.
- Are the routes they are showing unique to WANRack? Mr. Langhelm stated that the only one that will be unique is the Harbor Hill Drive Extension.
- What is the cost for the School District? Mr. Kenny stated that the School District received federal funding through the E-Rate Program Grant for three new schools.
- Will they need to leave a gap and come back later at the intersection of Rosedale and Stinson due to the upcoming road project there? This depends on the timing of both projects. Mr. Larson added that he doesn't want them to be tearing up a new roadway or be in conflict with the City's contractor, but they should be interconnected as fiber optics are not new and we should be allowing this as a progressive improvement.

MOTION: Move to recommend moving the WANRack Franchise Agreement forward to full Council.

Himes / Woock – Motion passed unanimously.

2. Annual Pavement Maintenance Proposed Additional Scope

Councilmember Franich requested adding the westbound on Olympic / Point Fosdick left-turn lane turning southbound to Point Fosdick at the Olympic Interchange. City Engineer Trent Ward stated that they have looked at both left turn lanes at the interchange and explained that this repair would involve more than an asphalt overlay, and explained that it would require grinding down the pavement and replacing all of the loop detectors, which are the older style. Councilmember Franich asked Mr. Ward if a cost estimate has been prepared. Mr. Ward responded that there had not, but one could be worked up. Mr. Langhelm suggested that the Pavement Maintenance contract could have a base bid and have additive bid schedules for Council to decide which ones they would like to include when awarding the contract.

Mr. Ward suggested adding two more streets in two separate additive bid schedules:

1. Eliminate the bump on Harborview Drive at Ancich Park,
2. Approximately 200 feet of Woodhill Drive as recommended by Public Works Supervisor Ken Andrews. Mr. Ward stated that this road is an old oil mat road with multiple layers of chip seal. The areas that are failing are full of potholes and are becoming a problem; not a good candidate for an overlay, and if we grind and find a less than good material base it is likely that

this roadway section would need to be rebuilt. Councilmember Franich inquired if an ADA improvement would be required at this intersection. Mr. Ward said that he didn't foresee any accessibility requirements needed. Councilmember Franich asked what the road rating was. Mr. Ward stated that he needed to check. Councilmember Franich further stated that he was surprised by some of the roadway ratings and asked if this roadway was the wisest use of funds. Mr. Langhelm said that this roadway was built in a fashion that doesn't have a good subgrade and whether we touch this in five years, the cost won't go up much. Councilmember Woock asked if the condition of the roadway is damaging our citizens' cars. Mr. Langhelm said that patching it with crack sealing could provide a temporary measure. Mr. Ward added that this approach may get us a few more years but there will be more maintenance costs. He said that it will eventually "alligator" which will show that the roadway is on its last legs. Councilmember Himes asked if there was any idea of the cost. Mr. Ward said not yet. Councilmember Himes said that he would be tempted to put this roadway at the end of the list. Mr. Langhelm said that if the City were to repair this roadway, it would be fog lane to fog lane and wouldn't need any maintenance for the next twenty years. He added that we could add this full section of Woodhill Drive as an additive bid schedule and pay for it out of HBZ funds. Mr. Ward said that Council could select one or all three additive bid schedules or none, as there is a lot of flexibility at the time of award. Councilmember Franich stated that he needed to drive this road again and see if it has changed in a year since he last drove it. The Public Works Committee suggested discussing Pavement Ratings at an upcoming meeting. Discussion continued regarding if it was an efficient use of staff time to include these additional three streets in the design documents. Mr. Ward said that there are already five streets included in the 2021 Budget for Pavement Maintenance (45th St. Ct., Briarwood Lane, Pt. Fosdick Dr., Wollochet Dr., and Hollycroft St.) and adding additional ones would almost double staff's efforts. Both Councilmembers Himes and Franich recommended that Woodhill should be added to the bottom of the list if staff would be tasked with the design. Councilmember Woock asked if there is a problem with putting this off until next year. Mr. Langhelm responded no.

In summary, Mr. Langhelm advised adding the Harborview Drive bump repair at Ancich Park explaining that it is getting worse. Councilmember Himes said that he would prioritize the proposed additional pavement repairs as follows: Pt. Fosdick being number one, Ancich Bump as number two, and Woodhill Drive as last. Mr. Langhelm stated when putting together the design plans and specifications if all three were added at once, Woodhill Drive would be the most time-consuming project to put out to bid. He further explained that Woodhill Drive was not included in the 2021 Budget and it would be a full roadway reconstruction if we do it in 2021 or 2022. Councilmember Woock asked for clarification if these three additional streets were in the 2021 Budget. Mr. Langhelm responded no. City Administrator Larson asked if these three streets just need to be planned for in the 2022 Budget. Further discussion ensued concerning Councilmember Franich's proposed repair at Olympic / Point Fosdick left-turn westbound on Olympic turning southbound to Point Fosdick. Mr. Larson expressed his concern about the additional staff time needed to accommodate these additional streets.

MOTION: Move to add the Harborview Drive bump at Ancich Park to the 2021 Annual Pavement Maintenance bid package.

Woock / Himes – Motion passed 2-1.

3. Regulating Commercial Development Access

Mr. Langhelm stated that Councilmember Franich requested this agenda item be added concerning the width of driveways in and out of private commercial developments. Mr. Langhelm explained that width and standards are not included in the Public Works Standards and said that it is a Planning regulation as detailed in Title 17.

Councilmember Franich stated the driveway wings at the entrance of the new Fred Meyers off Pt. Fosdick was a problem. Mr. Langhelm pulled up Goggle Map to better identify and discuss the area in question. He said that currently the City uses WSDOT Standard Plans, which follows the state and federal guidelines and suggested this discussion is best addressed when the Public Works Standards are updated.

CIP REVIEW

Mr. Langhelm stated that this is a standing item on the Public Works Committee agenda and briefly discussed the first and second tier project list. Councilmember Woock asked if there would be a notation if something gets changed. Mr. Langhelm stated that the software program doesn't have the capability to do track changes but will further investigate the best way to notate any changes. He said that he could show the changes in a different color. Councilmember Himes requested that an end date be added for each of the projects identifying physical completion.

PUBLIC COMMENT: None

ANNOUNCEMENT OF UPCOMING MEETING: March 9, 2021

ADJOURN:

MOTION: Move to adjourn at 4:23 p.m.

Woock / Himes – Motion passed unanimously