

AGENDA
GIG HARBOR PARKS COMMISSION
Wednesday, October 6, 2021 – 5:30 p.m.

Virtual Meeting Link: <https://us06web.zoom.us/j/81450315374>
Call-in: (253) 215-8782 Meeting ID: 814 5031 5374

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES: September 1, 2021

OLD BUSINESS

1. PROS Plan Update

NEW BUSINESS

1. 2022 Park Commission Work Plan

PARKS UPDATE REPORT – Public Works Director Jeff Langhelm

COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURN

Next Regular Meeting: November 3, 2021



PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Parks Commission

FROM: Jeff Langhelm, PE, Public Works Director

DATE: September 29, 2021

SUBJECT: Developing the 2022 Parks Commission's Work Plan

Per GHMC 2.50.050 the City's Parks Commission assists the City Council by providing advisory opinions and reports. To clearly establish the Parks Commission's role and tasks in 2022 Staff recommends the Parks Commission propose to City Council a work plan for review and approval.

At the October 6 Parks Commission meeting Staff will review the 2021 work plan and facilitate the development of a 2022 work plan. Please be prepared to provide suggestions as work plan tasks as allowed by GHMC 2.50.050. Attached for your reference is both the 2021 work plan originally proposed by the Parks Commission and the 2021 work plan adopted by City Council.

2020-2021 PARKS COMMISSION RECOMMENDED WORK PROGRAM

WORK PLAN ITEM	ITEM DESCRIPTION OF PARKS COMMISSION'S ROLE	PARKS COMMISSIONER PRIORITY RATINGS (6 Members) High-Med-Lo
Create an Adopt-a-Park Program	Create a program that allows residents and companies to adopt a park and agree to provide established maintenance and regular upkeep. Work with city staff to make sure the program helps them and doesn't provide additional work.	5-1-0
Parks Appreciation Day (Pandemic-aware)	Find a way to have an annual citywide parks cleanup each spring that is in keeping with pandemic guidelines of physical distancing, so maintenance projects continue and residents feel comfortable helping.	3-3-0
Crescent Creek Visioning (incl. Masonic Lodge Status)	Complete a visioning process that includes public input to develop a Master Plan for the park properties encompassing Crescent Creek Park, to include the old Masonic Lodge.	5-1-0
Wilkinson Farm Park Visioning	Facilitate a visioning process that includes public input for the properties encompassing Wilkinson Farm Park.	0-1-5
Marine Fuel Dock Feasibility Study and Conceptual Design	Solicit public input for services and design of dock if deemed feasible.	0-3-3
Gazebo at Soundview Forest	Determine final location for gazebo at Soundview Forest.	2-0-4
Old Burnham Properties Feasibility and Long-use Plan/Visioning	Conduct a feasibility study for a trail to extend the length of the properties owned by the city which would include obtaining public access to connect the two sections.	0-3-3
Public Access to the Shoreline at Ferry Landing – Feasibility Study	Conduct a feasibility study for safe public access to the beach.	0-3-3
Cushman Trail Etiquette Signage	Develop user specific etiquette signage to be installed on the Cushman Trail.	3-3-0
Review Continuing Capital Project Design and Development*	Provide Parks Commission members the opportunity to remain apprised of status and updates on capital projects occurring in city parks, especially pertaining to any changes or additions to existing projects.	6-0-0
<ul style="list-style-type: none"> ○ Ancich Human Powered Craft Storage 	Work to ensure the public process requirements determined for storage at Ancich Park are expeditiously fulfilled.	

2020-2021 PARKS COMMISSION RECOMMENDED WORK PROGRAM

○ Pump Track Design, Permitting, Construction	Through a public review process, identify final location and design review.	
○ Ancich Homeport Commercial Fishermen's Dock	If deemed feasible through the feasibility study, conduct a review of the conceptual design with public input.	
○ Cushman Trail Spur to N. Harborview (Twawelkax Trail)	Conduct a feasibility study for a spur that would connect Cushman trail from Rosedale Street at Rosedale Retirement Village to Harborview Drive near Austin Estuary.	
○ Gig Harbor North Sport Complex	Keep the progress of the three-phased project on the front burner for the City to insure it continues to move forward as approved.	
○ Veterans Park Playground Equipment	Insure installation of ordered playground equipment and advocate for the addition of a roller slide in the future, as appropriate.	
Update/Review of 2022 PROS Plan	With the support of Staff (and possibly a consultant) update the 2016 PROS plan by March 2022 in accordance with RCO requirements to make sure it is in line with current priorities and plans for the community's planned growth and development of parks.	6-0-0
○ Inventory of Parks Facilities – Update for 2022 PROS Plan	As part of the update, ensure there is a complete inventory of existing park facilities	
○ Connectivity Study (PROS Plan and Gig on the Go and ADA Transition Plan?)	Create an inventory of trails, walking routes, and access to them throughout the city and then get this information to the public.	
○ Revisit Veterans Park Master Plan	Revisit the master plan for Veterans Park and update as needed.	
○ Develop List of Parks/Properties Needing Master Plans	As part of the PROS update, develop a list of parks with and without master plans, with a goal to create master plans for all city parks and open spaces.	
Policy Work Plan Items		
City Recreation Programming (year-round, senior, and youth)	Develop program for youth and seniors so that there are activities year-round but during the summer in particular. High School and/or college students could be program directors. These would be more activity and/or recreational in nature, not sport.	2-4-0

2021 PARKS COMMISSION ADOPTED WORK PLAN

WORK PLAN ITEM	ITEM DESCRIPTION OF PARKS COMMISSION'S ROLE	PUBLIC WORKS COMMITTEE PRIORITY RATINGS
		High-Med-Lo
Create an Adopt-a-Park Program	Create a program that allows residents and companies to adopt a park and agree to provide established maintenance and regular upkeep. Work with city staff to make sure the program helps them and doesn't provide additional work.	3-0-0
Parks Appreciation Day (Pandemic-aware)	Find a way to have an annual citywide parks cleanup each spring that is in keeping with pandemic guidelines of physical distancing, so maintenance projects continue and residents feel comfortable helping.	3-0-0
Crescent Creek Visioning (incl. Masonic Lodge Status)	Complete a visioning process that includes public input to develop a Master Plan for the park properties encompassing Crescent Creek Park, to include the old Masonic Lodge.	3-0-0
Wilkinson Farm Park Visioning	Facilitate a visioning process that includes public input for the properties encompassing Wilkinson Farm Park.	0-0-3
Marine Fuel Dock Feasibility Study and Conceptual Design	Solicit public input for services and design of dock if deemed feasible. Include ancillary marine services.	0-1-2
Gazebo at Soundview Forest	Determine final location for gazebo at Soundview Forest.	0-1-2
Old Burnham Properties Feasibility and Long-use Plan/Visioning	Conduct a feasibility study for a trail to extend the length of the properties owned by the city which would include obtaining public access to connect the two sections.	0-1-2
Public Access to the Shoreline at Ferry Landing – Feasibility Study	Conduct a feasibility study for safe public access to the beach.	0-0-3
Cushman Trail Etiquette Signage	Develop user specific etiquette signage to be installed on the Cushman Trail.	3-0-0

2021 PARKS COMMISSION ADOPTED WORK PLAN

Review Continuing Capital Project Design and Development*	Provide Parks Commission members the opportunity to remain apprised of status and updates on capital projects occurring in city parks, especially pertaining to any changes or additions to existing projects. The Parks Commission should focus on the public input process and investigate cost savings concepts for projects included in the adopted budget, but will not require engineering support in 2021 and will not have authority to adjust project scope or reject project elements.	2-1-0
○ Ancich Human Powered Craft Storage	Work to ensure the public process requirements determined for storage at Ancich Park are expeditiously fulfilled.	
○ Pump Track Design, Permitting, Construction	Through a public review process, identify final location and design review.	
○ Ancich Homeport Commercial Fishermen's Dock	If deemed feasible through the feasibility study, conduct a review of the conceptual design with public input.	
○ Cushman Trail Spur to N. Harborview	Conduct a feasibility study for a spur that would connect Cushman trail from Rosedale Street at Rosedale Retirement Village to Harborview Drive near Austin Estuary.	
○ Gig Harbor North Sport Complex	Keep the progress of the three-phased project on the front burner for the City to insure it continues to move forward as approved.	
○ Veterans Park Playground Equipment	Insure installation of ordered playground equipment and advocate for the addition of a roller slide in the future, as appropriate.	

2021 PARKS COMMISSION ADOPTED WORK PLAN

Update/Review of 2022 PROS Plan	With the support of Staff (and possibly a consultant) update the 2016 PROS plan by March 2022 in accordance with RCO requirements to make sure it is in line with current priorities and plans for the community’s planned growth and development of parks.	
○ Inventory of Parks Facilities – Update for 2022 PROS Plan	As part of the update, ensure there is a complete inventory of existing park facilities	3-0-0
○ Connectivity Study (PROS Plan and ADA Transition Plan?) if required by the PROS Plan	Create an inventory of trails, walking routes, and access to them throughout the city and then get this information to the public.	2-0-1
○ Revisit Veterans Park Master Plan	Revisit the master plan for Veterans Park and update as needed to accommodate the roller slide and associated ADA path.	0-1-2
○ Develop List of Parks/Properties Needing Master Plans if required by the PROS Plan	As part of the PROS update, develop a list of parks with and without master plans.	3-0-0
Policy Work Plan Items		
City Recreation Programming (year-round, senior, and youth)	Develop program for youth and seniors so that there are activities year-round but during the summer in particular. High School and/or college students could be program directors. These could be more activity and recreational in nature such as walking tours, and/or more focused on organized sports such as bocce ball, pickle ball, etc.	0-0-3

**PARKS DIVISION - OPERATING
DESCRIPTION OF FUNCTION**

The Parks Operating Division is responsible for providing a variety of quality outdoor recreational opportunities and facilities for the citizens of Gig Harbor and visitors. Staff provides services for maintenance, and enhancement of over 136 acres of park land and 17.6 miles of trails. The Division addresses on-going maintenance and repair of support facilities, including 26 individual restrooms, 77 garbage cans, recycling receptacles, 25 dog bag dispensers, as well as inventory and testing of city-owned backflow devices located on the City's parks and streetscapes. Staff also manages and oversees the City's special event permit process conjunction with the Tourism and Communications Office.

The Parks Operating Fund supports the maintenance of street trees, street planters, and landscape improvements and provide additional weed control techniques. Enhance city entrances with additional landscape improvements where not the responsibility of the adjacent property owner or utility company.

**PARKS DIVISION - OPERATING
NARRATIVE OF GOALS 2022 - 2027**

6. **Park recycling program.** Develop a formal recycling program in city parks through participation, education, and support from local businesses and interest groups. **2022 - 2027.**
7. **Donation List.** Utilize the donation policy to include a clearinghouse of Park needs by offering a list of locations and furnishings pre-determined by Public Works and the Parks and Arts Commissions, as appropriate. **2022 - 2027.**
8. **Disseminate City parks information through interactive GIS Mapping.** Provide and promote up-to-date information and detail on city parks, including high quality photos, available amenities, and park boundaries through an interactive online mapping product. **2022 - 2023.**
9. **Maintenance and repairs.** Prioritize and address park facility repairs to maintain a high-quality resource for park users, utilizing Parks Operation staff wherever feasible. **2022 - 2027.**
10. **Parks Reservation System.** Research and rollout a Park reservation system that allows an on-line view of availability with flexible reservation times and on-line payment options. **2022 - 2023.**
11. **Art in Parks.** Support the maintenance of the existing Art Collection and encourage collaboration with the Arts Commission to achieve multiple forms of art in parks including creative placemaking activities. **2022 - 2027.**
12. **Manage leases and agreements.** Perform annual review of all contracts pertaining to Park property ensuring contract compliance, annual inspections, and up-to-date insurance documents are provided where appropriate. **2022 - 2027.**

**PARKS DIVISION – OPERATING
NARRATIVE OF OBJECTIVES 2022**

Mayor & Department Supported Objectives

- 5. Skate Park Security Cameras.** Install up to two new security cameras at the City's Skate Park to monitor activities in the park. **\$5,000 (grant funded).**
- 6. Native Vegetation Plantings.** Install native trees and shrubs at various parks, streetscapes, and other City grounds. **\$10,000.**
- 7. Park Asset Reservation Software.** Procure a software system that allows on-line view of schedules at all rentable park facilities and ability to request reservations. This software will also require an ongoing annual subscription expense. **\$10,000.**
- 8. Recycling Program.** Launch a recycling program with the assistance of local businesses and the regional waste collector with innovative recycling containers and an awareness campaign. Funding and program development may occur through the implementation of a new franchise agreement. **\$8,000**
- 9. 2022 Parks Recreation Open Space Plan Update.** The Washington State Recreation and Conservation Office (RCO) requires the City to update its Parks Recreation and Open Space (PROS) Plan every 6 years. The next PROS Plan should be adopted by Council no later than March 2022. The City executed a professional services contract in 2021 to update the PROS Plan and some tasks of this contract will carry over into 2022. **\$20,000.**
- 10. Resurface Basketball and Tennis/Pickleball Courts** – Develop and award a Small Public Works Contract to resurface and re-stripe the tennis/pickleball court at Crescent Creek Park and the basketball court at Veterans' Park. **\$40,000**
- 11. Cushman Trail Etiquette and Speed Signs.** With the input of the Parks Commission, design, locate, and install new signs along the length of the City's portion of Cushman Trail reminding trail users of proper trail etiquette and speed limit. This work will be coordinated with Peninsula Metropolitan Park District. **\$18,000**

**ARTS COMMISSION
DESCRIPTION OF FUNCTION**

The Arts Commission is responsible to the Mayor and Council for providing arts and cultural leadership and to act as advocates for the development of arts and cultural activities for the benefit of Gig Harbor’s citizens. The Commission also collaborates with local, regional and national organizations to increase artistic, historic and cultural tourism in Gig Harbor.

**ARTS COMMISSION - OPERATING
NARRATIVE OF GOALS 2022 – 2027**

1. **Creative Endeavors Support.** Continue the program supporting and encouraging creative endeavors — especially those that provide participatory experiences — within Gig Harbor’s varied and diverse arts organizations and individuals. Preference will be given to events and experiences that take place outside of tourist season. **2022 - 2027**
2. **Workshops and Presentations.** Continuing the popular series of workshops begun seven years ago. These workshops can be presented virtually in the event that COVID-19 restrictions remain in place in 2022. Host meetings to explore and engage in the assessment, planning and application of a variety of programs available from the Washington State Arts Commission, including the Creative Districts program, the Cultural Access Program with the Washington State Art Alliance and the Gig Harbor Arts Center Alliance, to coordinate approaches and foster community collaboration that will grow the local arts and creative economy through cultural opportunities for the residents and visitors of Gig Harbor. **2022 – 2027**
3. **Harbor Arbor Art.** Continue embellishment of tree snags, stumps and/or logs in city parks or rights of ways. The artworks will eventually decompose and become a part of the site’s organic history. In 2019 and 2020, six snags in Grandview Forest were artistically carved. We hope to expand our “palette” to other city properties and request that, in clearing land for the Sports Complex, consideration be given to leaving several tall snags that can become Harbor Arbor artworks. We also will create signage describing the individual artworks, with acknowledgement of the artists. **2022 - 2027**
4. **Update the Catalogue of City-Owned Art.** Our public artworks are among the City’s physical assets and proper documentation is essential. Our goal is to create a more professional looking catalog of city-owned art, updated to include recent commissions and acquisitions. We will create an on-line catalog that can be uploaded to the website and used to develop a future brochure for self-guided art walks. The Arts Commission will continue to seek a volunteer to accomplish this goal. **2022 – 2027**
5. **Update Arts Commission information on website.** Provide up-to-date information on the city’s webpage. **2022 – 2027**

**ARTS COMMISSION - PARKS OPERATING 001 - 015
NARRATIVE OF OBJECTIVES 2022**

1. **Creative Endeavors Support.** Continue the program supporting and encouraging creative endeavors — especially those that provide “hands on” experiences — within Gig Harbor’s varied and diverse arts organizations. Preference will be given to events and experiences that take place outside of tourist season. **\$30,000.**
2. **Workshops and Presentations.** Continuing the popular series of workshops begun six years ago and application of a variety of Washington State programming. **\$500**
3. **Harbor Arbor Art.** Continue project to have some of the tree stumps in city parks or rights of way embellished artistically. The stumps will eventually decompose, and the artworks will become a part of the site’s organic history. **\$5,500.**

**PARKS DIVISION – OPERATING
CAPITAL AND EQUIPMENT OUTLAY 2022**

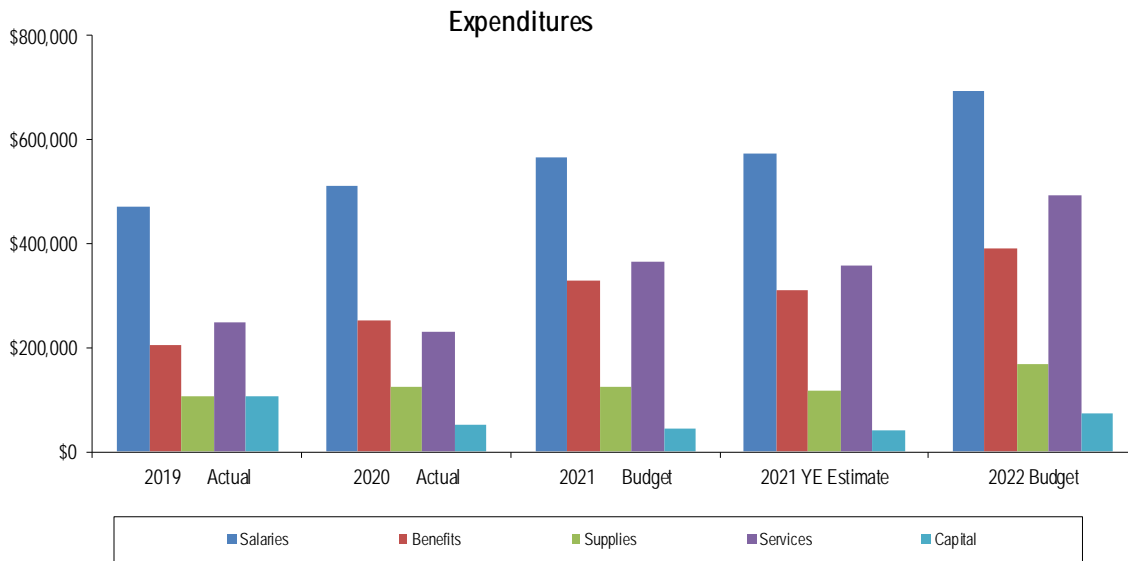
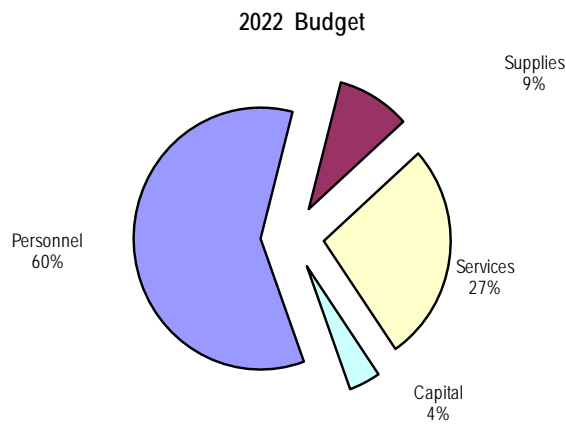
Mayor & Department Supported Capital Outlay

- 1. Replacement of Spinneround Toy at Civic Center Park.** Purchase a toy for the playground at Civic Center Park adjacent to the Skate Park to replace the existing unusable equipment. Repairing the existing toy is not economically feasible. **\$30,000**
- 2. New Purchase - John Deere X590 Multi-Terrain Mowing Tractor.** Purchase a more versatile lawn mower offering the ability to bag or mulch clippings. Mulching mowers work well in the summer when grass is dry and does not grow as quickly but in the spring growth is fast and wet, bagging mowers provide a cleaner look. **\$11,550**
- 3. Replacement Purchase – Brush Chipper with Winch.** Purchase of a larger brush chipper with a winch. Existing equipment is over 25 years old and past its serviceable life. New equipment will have the ability to handle larger items and provide safety measures for employees who will no longer be required to manually lift or transport materials needing disposal. **\$85,000 (Parks \$21,250, Street \$21,250, Water \$21,250, Storm \$21,250)**
- 4. New Purchase – Material Spreader –** Purchase of an asphalt spreader to assist with maintenance projects. New spreader, installed on an existing vehicle, will provide distribution and leveling of materials, eliminating the need for multiple employees to perform the same task. **\$40,000 (Parks, \$10,000, Street, \$10,000, Water \$10,000, Storm \$10,000)**

Total Parks Division Capital and Equipment Outlay is \$72,800

Expenditures By Type

Category	2019 Actual	2020 Actual	2021 Budget	2021 YE Estimate	2022 Budget
Salaries	\$ 470,033	\$ 512,446	\$ 567,200	\$ 573,748	\$ 693,300
Benefits	205,398	251,926	330,010	309,900	392,260
Supplies	107,539	124,042	124,023	117,260	169,265
Services	248,547	230,673	364,111	358,600	493,069
Capital expenditures	106,464	53,117	42,400	42,000	72,800
Total expenditures	\$ 1,137,981	\$ 1,172,204	\$ 1,427,744	\$ 1,401,508	\$ 1,820,694



PARKS DEVELOPMENT DESCRIPTION OF FUNCTION

The Parks Development fund was established in 1995. Since inception, the resources accumulated through transfers from the General Fund, park impact fees, capital grants, and interest earnings have been used for the purchase and development of civic properties. Park development is prioritized through the adopted Parks, Recreation, and Open Space Plan and assists the City in meeting Growth Management Act goals and implemented through the annual budget process. The 2016 adopted PROS Plan identifies specific recommendations to meet the needs of our growing community over the course of the next twenty years. The objectives outlined in this fund will be implemented by both Administration and the Public Works Department. Administration, under the guidance of the Parks Manager, will lead and manage the master planning and visioning objectives. Public Works Department will lead and manage all capital project objectives, including the design, permitting, and construction of the capital project.

**PARK DEVELOPMENT
NARRATIVE OF GOALS 2022 – 2027**

1. **City-owned Historic Properties.** Prioritize properties for improvements as historic-related grants are available, including the Wilkinson Barn Park, Skansie Netshed. **2022 – 2027.**
2. **Gig Harbor Sports Complex Phase 1A.** Support the YMCA for the design, permitting, and construction of Phase 1A of the Gig Harbor Sports Complex. **2022 - 2027.**
3. **Gig Harbor Sport Complex Phase 1B.** Complete the design, permitting, and construction of Phase 1B of the Gig Harbor Sports Complex. **2022 - 2027**
4. **City Park at Crescent Creek Master Plan.** Develop a master plan for the existing City Park at Crescent Creek through a robust public process including a phased development approach to implement the approved Plan. **2022 – 2027.**
5. **Cushman Trail Phase 5.** Seek grant funding to build the preferred alignment of the Cushman Trail Phase 5 within the city limits. **2022 - 2027.**
6. **Play Facilities for Youth.** Expand park facilities for youth in new and redeveloped park properties, including facilities for teens. **2022 - 2027.**
7. **Ancich Waterfront Park Commercial Fishing Homeport Floats.** Design, permit, seek funding, and construct a commercial floats at Ancich Park to realize full park utilization. **2022 – 2027.**
8. **Pocket Park.** Conceptual design of a low-maintenance, low-cost pocket park of the former well site at Ringold Street and Woodworth Ave. **2022 – 2027.**

PARK DEVELOPMENT NARRATIVE OF OBJECTIVES 2022

Mayor & Department Supported Objectives

1. **Gig Harbor Sports Complex Phase 1B Design and Permitting.** The City has been proceeding with developing a sports complex in Gig Harbor North since the City acquired park land in this area in 2011 in accordance with the 6-year CIP. The City then developed a series of master plans for the sports complex and the scope of the complex increased until 2018 when the project developed into the phased development of what we have today. The current project phase consists of two sub-phases that are interrelated but not equivalent. The YMCA will proceed with the Phase 1A project, which consists of two artificial turf fields with associated lighting and parking and is funded in part with the City's previously awarded legislative grant and an RCO grant. Phase 1B is the City's portion of the complex and includes pickleball, bocce ball, multiple playgrounds, multiple pavilions, and a natural turf open space. Phase 1B requested funding from two RCO grants in 2020 and will proceed to YMCAs Phase 1A. The design and permitting effort for the project is scheduled to be completed in 2022 with construction beginning either at the end of 2022 or early in 2023. **\$1,000,000 (\$200,000 Federal Grant, \$200,000 RCO LWCF grant, \$400,000 Hospital Benefit Zone Funds, \$200,000 Park Impact Fees).**
2. **Public Works Operations Center – Building Construction.** Since 2008 the City has been slowly proceeding with design and permitting of the new Public Works Operations Center project. The City developed and considered various options, location alternatives, and building alternatives. The City completed the site development in 2019. This final phase of the project will construct the Public Works Operations Center building in accordance with the recently completed design and permits then furnish the new building. **\$3,300,000 (Parks \$825,000, Streets \$825,000, Water \$1,320,000, Storm \$330,000).**
3. **Masonic Lodge Building Visioning.** The City purchased the Masonic Lodge in 2017 to enhance the City's Crescent Creek Park. The Masonic Lodge and associated parcel remain in unincorporated Pierce County. The Masinloc Lodge continues to house a cooperative pre-school in the basement but the main floor is not ADA accessible and does not contain restrooms. The City does not have a determined use for the site so the main floor of the structure remains vacant. For this objective, Staff and a consultant will request public input and Council direction on the future of the City's Masonic Lodge. If the building were repurposed the building would require improvements such as making it compliant with current earthquake code requirement, provide ADA accessibility to both floors, add restrooms and a kitchenette on the main floor, and other improvements to function as a community space. This objective

presumes the Parks Manager will lead the visioning process with limited consultant support. **\$10,000.**

4. **Crescent Creek Park – Visioning, Master Plan, Conceptual Design.** As the City’s first park (previously known as “City Park”), Crescent Creek Park has developed, and redeveloped, in a sporadic fashion. For this objective, the City will focus on the areas of the Park that have been recently acquired or are not fully developed. These include the Masonic Lodge property, the mostly vacant Miller/Rowher property to the north, the BMX area, and the sand volleyball courts. Staff, with the support of a consultant, will conduct a public visioning and develop a master plan for Crescent Creek Park in accordance with the 6-year CIP pending Council direction on the City’s proposed Masonic Lodge building improvements. **\$50,000.**
5. **Community Paddler’s Dock.** . In 2012 the City purchased three waterfront parcels along Harborview Drive that eventually became Ancich Waterfront Park. Due to its waterfront location, the City’s vision for the site quickly focused on waterfront uses, including access for commercial fishing vessels, human powered craft, and general public access. The park vision was adopted through Res. 949 in 2013 and, soon after the City applied for grants and looked for other funding sources. Due to funding constraints, the City decided to develop the site in at least three phases, that included upland development, commercial fishing operation development, and human powered craft development, all in accordance with the 6-year CIP. The upland development was completed in 2018. This proposed phase will install a human-powered watercraft launch float known as the Community Paddler’s Dock. The construction project for the Community Paddler’s Dock was awarded in July 2021 and this objective will complete the construction of the new Community Paddler’s Dock as initiated in 2021. **\$300,000 (\$100,000 HBZ, \$60,000 Park Impact Fees, \$40,000 GHCKRT Donation, \$100,000 general funds).**
6. **Skansie Netshed Structural Repairs. Skansie Netshed Structural Repairs.** The City of Gig Harbor purchased the Skansie Property in 2002 with the intent of expanding public access to the City’s waterfront. The City eventually separately leased both the existing brick residence and the wooden netshed to two separate non-profit organizations to provide opportunities to the public for educational programming. The City has leased the Skansie Netshed to multiple non-profit organizations with the current lease expiring in December 2035. Soon after the City took ownership of the property the City repainted and reroofed the netshed then later rehabilitated the foundation and flooring of the Netshed. The Netshed is now in need again of repainting and reroofing. This objective proposes to design, permit, and construct minor building structural repairs, siding repairs, repaint the exterior of the building and re-roof the building. The City will also review the option to have the exterior painting completed by volunteers from the Skansie Netshed Foundation or other means to reduce the total project costs while meeting all necessary requirements. **\$300,000**
7. **Gig Harbor North Trails.** The City’s 2016 PROS Plan identifies the siting and construction of various trails in Gig Harbor North. The City currently has two areas of

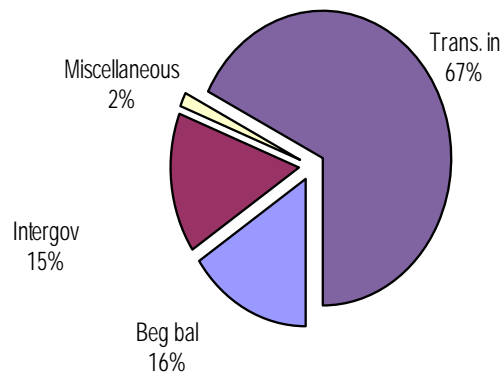
vacant undeveloped lots that mostly consist of native vegetation. These areas include the City's "Old Burnham Properties" (north of the intersection of Burnham Drive and Wood Hill Drive) and Phase 3 of the Gig Harbor North Sports Complex. This objective would provide for the design and permitting for the develop and enhance native trails on these existing City Park properties. **\$35,000**

8. **Ancich Boat Storage Building Human-Powered Watercraft Storage Racks.** Design and install custom storage racks with locking mechanisms for the public's canoes, kayaks, and stand-up paddleboards at the Ancich Waterfront Park Boat Storage Facility. This includes a fence to separate the area leased to the Gig Harbor Canoe/Kayak Race Team. **\$26,000**

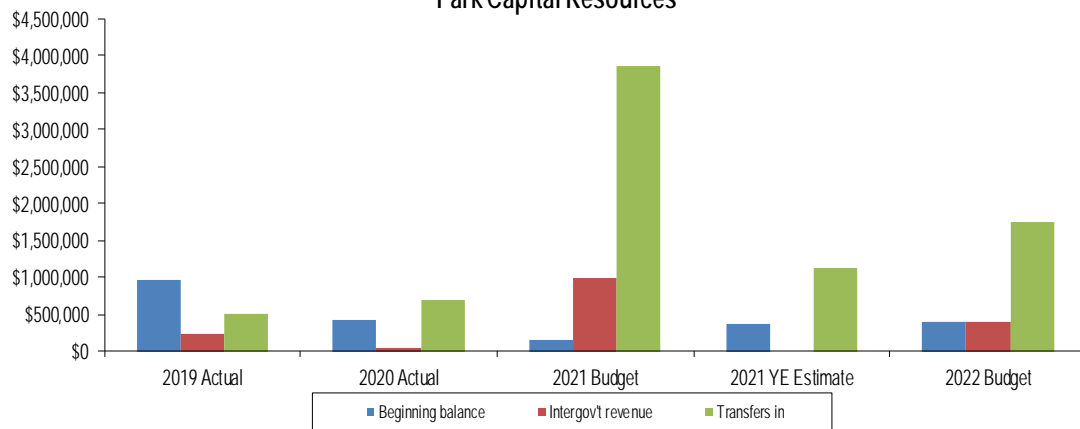
Resources

Category	2019 Actual	2020 Actual	2021 Budget	2021 YE Estimate	2022 Budget
Beginning balance	\$ 970,579	\$ 434,786	\$ 159,070	\$ 354,450	\$ 406,320
Intergov't revenue	222,445	33,230	1,000,000	-	400,000
Miscellaneous	43,530	11,222	5,000	706	40,000
Transfers in	492,000	693,600	3,875,000	1,115,000	1,760,000
Other	458,333	-	-	-	825,000
Total revenues	1,216,308	738,052	4,880,000	1,115,706	3,025,000
Total resources	\$ 2,186,887	\$ 1,172,838	\$ 5,039,070	\$ 1,470,156	\$ 3,431,320

2022 Budget



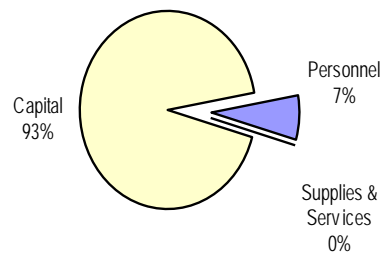
Park Capital Resources



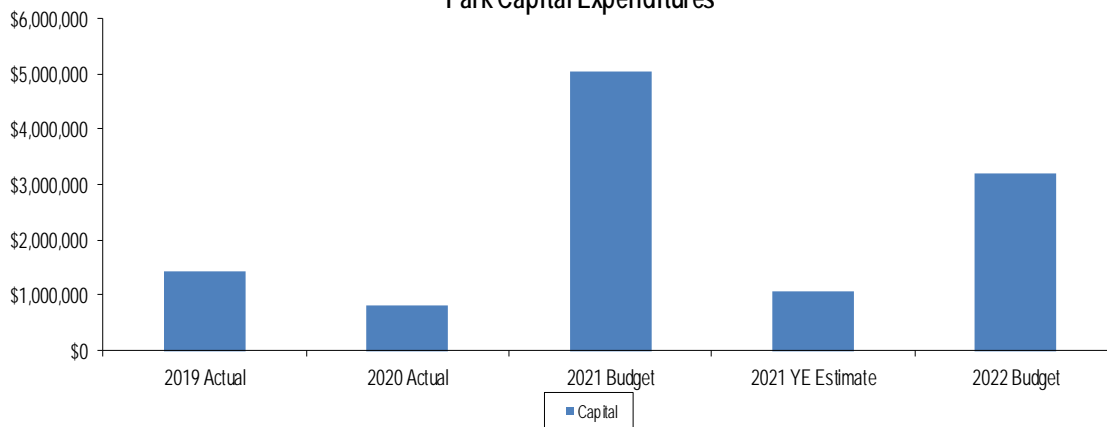
Expenditures By Type

Category	2019 Actual	2020 Actual	2021 Budget	2021 YE Estimate	2022 Budget
Salaries	\$ 126,653	\$ 118,673	\$ 142,100	\$ 93,078	\$ 148,200
Benefits	54,525	49,289	80,900	40,493	82,700
Supplies	47	49	-	-	-
Services	15,798	35,150	60,000	432	-
Capital expenditures	1,216,746	615,227	4,746,833	929,833	2,972,000
Transfers out	-	-	-	-	-
Total expenditures	1,413,769	818,388	5,029,833	1,063,836	3,202,900
Ending balance	773,118	354,450	9,237	406,320	228,420
Total uses	\$ 2,186,887	\$ 1,172,838	\$ 5,039,070	\$ 1,470,156	\$ 3,431,320

2022 Budget



Park Capital Expenditures



PARKS COMMISSION

OCTOBER 2021

Parks Division Updates

Proposed Donations

Benches at Austin Estuary Park – Two private bench memorial donations have been approved at Austin Estuary Park and are expected to be installed after the public art has been placed on site. The placement of the benches has been included in the land use permitting for the art.

Benches at Gig Harbor Sports Complex – Kiwanis Club of Gig Harbor has made a financial commitment for sponsorship of eight benches to be located throughout the Sports Complex in Phase 1B. The Parks Commission provided a recommendation on the style of the proposed benches to be forwarded to City Council.

Lease Updates

Gig Harbor Canoe and Kayak Race Team at Ancich Park – The City and GHCKRT executed lease amendment #2 on 06/17/21 that establishes a minimum donation of \$150,000 from GHCKRT to the City in two payments. The first payment in the amount of \$100,000 was made to the City on June 29. The second payment will occur no later than April 15, 2022.

Gig Harbor Sports Complex – City Council and the YMCA approved the Lease Agreement on May 10.

Projects

Ancich Community Paddler's Dock – Conduct visioning and develop a master plan for Crescent Creek Park pending Council direction on the City's proposed Masonic Lodge building improvements.

- The City has received word from the Port of Tacoma regarding the LEDIF Grant application submitted 02/26/21 that the City will be receiving \$25,000 of the \$85,000 requested.
- The City and GHCKRT executed lease amendment #2 on 06/17/21 that establishes a minimum donation of \$150,000 from GHCKRT to the City in two payments, no later than April 2022. The City received the first payment of \$100,000 on 06/29/21.
- The Jerkovich lease was approved by Council on 07/26/21.
- Council authorized the award of the Public Works Contract to American Construction Co., Inc. on 07/26/21.
- *Anticipated on-site construction start date: late 2021.*

- *The Contractor has begun providing the necessary building permit submittals for review by Public Works, DCG, and, where necessary, the City's Building Division for review.*
- *Physical completion is 180 days following the formal Notice to Proceed issued on 09/20/21.*

Ancich Park Advanced Mitigation - Design, permit, and demolish the existing, dilapidated Jerkovich Pier located at Ancich Park using the federal process for advanced mitigation for the future Commercial Fishing Homeport float system.

- Administration held a meeting in October 2020 with US Army Corps to discuss mitigation banking for the removal of the deteriorating concrete pier.
- A professional services contract with DCG was signed by the Mayor on 01/25/21.
- DCG submitted a permit application package to the City of Gig Harbor Planning Division on 02/23/21, which included local, state, and federal permit applications.
- *We have received tentative approval from the US Army Corps and US Dept of Fish and Wildlife but are still awaiting approval from National Marine Fisheries. Mayor Kuhn continues to work with the federal agencies to verify where the delays in reviews at the federal level are occurring.*
- *The City is working with WDFW on the preparation of a memorandum of understanding before the Planning Division can issue a land use decision.*

Austin Park Honoring Project – In conjunction with the Puyallup Tribe of Indians, the Gig Harbor Kiwanis Foundation, and the City's Arts Commission, the City Council awarded a contract in 2019 for the placement of an "honor symbol" in Austin Park to acknowledge the importance of the Tribe as the original residents of Gig Harbor. Staff is working with the Puyallup Tribe of Indians, a citizen group, and directed by City Council.

- Public Works is currently working with the structural engineering consultant, the artist, and the Honoring Committee to finalize the design and connection details of the concrete base.
- *This project was presented to the Hearing Examiner on August 19 and anticipate a decision by early September.*
- *Initial results from the cultural resources survey require further communication with the Puyallup Tribe and DAHP before proceeding further with this project.*

City Park at Crescent Creek Visioning/Master Plan – Conduct visioning and develop a master plan for Crescent Creek Park pending Council direction on the City's proposed Masonic Lodge building improvements.

- In determining the next steps of the Masonic Lodge, Council will review Bill Acker's report and John McMillian's renderings.
- City Council approved the Master Planning contract with HBB on 03/23/20.
- The City is preparing to engage with the public in summer 2021 regarding the vision for the Masonic Lodge property.
- The Crescent Creek Park Public Master Planning will begin after the Masonic Lodge property visioning has concluded.
- Project to be delayed to 2022.

- Public outreach for Masonic Lodge will occur in 2022.

Eddon Park Brick House – Remodel and rehabilitate the historic Eddon Residence.

- Construction completion anticipated in summer 2021.
- City Council approved change order for reconstruction of the brick chimney over the kitchen on 07/26/21.
- Contractor began restoration of the existing brick chimney 8/17/21 and anticipates completion of chimney by beginning of September.
- *Chimney has been rebuilt and associated finish work has been completed.*
- *Contractor coordinating final inspections; anticipating permit final inspections and approvals before 10/08/21.*

Eddon Boat Railway Carriages – The two railways at the Eddon Boat Building still require the construction of the boat carriages that will carry boat along the marine rails. This work will support the final design and construction of the two railway carriages.

- Fabrication of the carriages is progressing.
- *Last of the steel pieces are delayed at the galvanizing facility; final deliveries anticipated in October.*
- Work described in the HPA permit, through US Army Corps of Engineers, may be performed between July 16 and February 15 of any year the permit is valid.
- *Assembly of the carriages is currently scheduled once all materials are delivered to the City.*

Gig Harbor Sports Complex Phase 1A – Partner with the YMCA to develop City-owned properties into a 17-acre Gig Harbor Sports Complex with lit and turfed multi-use fields and associated parking. Updates are posted on the city website: <http://www.cityofgigharbor.net/637/Gig-Harbor-Sports-Complex>

- Funding: work to come under contract with our state appropriation of \$206K and \$350K RCO Youth Activity Facility Grant.
- The City and YMCA have a Lease Agreement was effective on 05/20/21 and recorded on 06/01/21.
- Per the lease the YMCA must submit all necessary land use permits no later than 06/30/23 and complete construction no later than 12/31/24.
- *Project to be delayed to 2022.*

Gig Harbor Sports Complex Phase 1B – Phase 1B includes multiple playgrounds, trails, event lawn, pickle ball courts, bocce ball, picnic shelters, and additional parking. Council approved Res. 1178 + 1180. authorizing application for the Land and Water Conservation Fund (LWCF) for \$500K, and the Local Parks (WWRP) for \$500K.

- Kiwanis is donating eight benches. City coordinating with Kiwanis for bench style, delivery and installation during construction.
- Working through grading with YMCA for ADA.
- The RCO Board approved Preliminary Ranked Project Lists for funding on 10/2/20 as follows:
- LWCF – ranked 9/25 (recommended)

- WWRP – ranked 25/80 (not recommended)
- The state legislature funded the RCO Boards projects as recommended above.
- The City did not secure capital funding from the state prior to the end of the 2021 session.
- Staff has gathered the information requested by RCO for the LWCF grant agreement.
- This project is currently scheduled to begin design/permitting in fall 2021.
- *Project to be delayed to 2022.*

Skansie Netshed – Repainting - Project is limited to maintenance work consisting of repairing roof leaks and repainting the exterior of the Netshed.

- WA Dept. of Fish and Wildlife stated on 5/26/21 that a HPA is not required for this maintenance work.
- Katrina confirmed on 5/28/21 that this work is exempt from SEPA & Shoreline Substantial Development permitting.
- City Council passed a resolution on 08/09/21 to reject all bids.
- *Project to be delayed to 2022.*

Upcoming Special Events

- 10/2 & 12/4 – Pier into the Night - Skansie Brothers Park & 11/6 Maritime Pier
- 10/30 - Wet Noses Foster Paws Howl-oween 5K run/walk – Cushman Trail
- 10/31 – Rattle Dem Bones Bike Ride
- 11/25 – Turkey Trot