

AGENDA
GIG HARBOR PARKS COMMISSION
Wednesday, June 1, 2022 – 5:30 p.m.

Virtual Meeting Link: <https://us06web.zoom.us/j/81450315374>
Call-in: (253) 215-8782 Meeting ID: 814 5031 5374

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT (including input from other City commissions/Council)

APPROVAL OF AGENDA (opportunity to amend per Public Comment)

INTRODUCTION OF NEW MEMBERS

APPROVAL OF MINUTES: Minutes of May 4, 2022

OLD BUSINESS

1. Parks Commission Work Program Discussion (possibly defer to New Business Item, #2)

NEW BUSINESS

1. OPMA & Commission Rules Update – City Clerk Josh Stecker
2. Park Commission Discussion regarding stakeholders for Park Planning
3. Park Survey Form – Commissioner Tieman
4. Election of Officers

PARKS UPDATE REPORT – Parks Manager Matthew Keough

COMMITTEE REPORTS

Climate Change Advisory Board – Commissioner Armstrong

ADJOURN

Next Regular Meeting: Wed., July 6, 2022, 5:30pm

MINUTES
GIG HARBOR PARKS COMMISSION
Wednesday, May 4, 2022 – 5:30 p.m.
Virtual Meeting (via Zoom webinar)
Virtual Meeting Link: <https://us06web.zoom.us/j/81450315374>
Call-in: (253) 215-8782 Meeting ID: 814 5031 5374

CALL TO ORDER / ROLL CALL

Parks Commission Members: Present – Chair Ben Coronado, Vice Chair Louise Tieman, Georgina Armstrong, Stephanie Lile. Absent (excused) – Will Appleton

Staff: Parks Manager Matthew Keough, Public Works Assistant Terri Garrison, City Clerk Josh Stecker

Invited Guests: Stace Gordon and Les McCallum, recommended Park Commissioners, awaiting formal appointment on 5/9/2022

APPROVAL OF MINUTES: April 6, 2022

MOTION: Move to approve the April 6, 2022 Parks Commission Minutes

Tieman / Armstrong – unanimously approved

APPROVAL OF AGENDA

MOTION: Move to approve the May 4, 2022 Meeting Agenda

Tieman / Coronado – unanimously approved

OLD BUSINESS

1. Parks Appreciation Day – Event Debrief. Parks Appreciation Day work accomplishments, including before and after photos, were shared. The Commission expressed their appreciation for the hard work of the volunteers and City staff for a successful event. Future planning efforts were discussed. Commissioner Armstrong asked about the status of the Adopt-A-Park Program and proposed a one-year trial of the program as previously proposed by the Parks Commission.
2. City Council Strategic Plan (background for developing Work Program) – City Clerk Stecker provided an overview of the City Council's Strategic Plan which includes priorities, goals, action items and projects. The Commission asked for more details on the status of several of the listed projects.

STAFF REPORT

1. Gig Harbor Sports Complex Update – Parks Manager Matthew Keough communicated the effort to educate and be proactive with the City's plans and what the project entails. There will be an informational Open House on May 7 for the public to attend and ask questions and get answers about the project. This meeting is for information purposes

and will show projected timelines for the phases of the project. The draft graphics to be used at the Open House were reviewed by the Commission.

PARKS UPDATE REPORT – Parks Manager Keough provided general park update information and answered questions, noting a few recent developments not included in the published update.

- New Parks Commission members Stace Gordon and Les McCallum are on the City Council agenda for appointment at the May 9 Council meeting.
- Masonic Lodge Preschool Lease: Lease is being extended until May 31, 2023, then will become month to month rental depending on the outcome of the feasibility study later this year.
- Sustainability Urban Wildfire presentation at City Council on May 9.
- Ancich Boat Storage Building – An orientation for the individual renters is scheduled for May 7 from 2-3:30pm and from 10am-1pm on May 10, the opening day for the first rental period which will expire December 31, 2022.
- North Creek Conservation Properties – Update on the purchase of the three North Creek properties:
 - Phase 1 is in the closing process
 - Phase 2 the purchase and sale agreement has been extended until June 1st
 - Phase 3 Pierce County has public meetings scheduled for June to formally allocate funds for Phase 3, related to the final allocation for Phase 2
 - The three draft RCO grants have been withdrawn for the current grant cycle as a result of the projects being tied to these properties and require greater level of certainty and detail
- Global Climate Advisory Committee – Commissioners Coronado and Armstrong volunteered to participate on the committee. Commissioner Armstrong will be the representative unless both are allowed to attend. (Commissioner Coronado is considered the back-up to the Commission’s representative, Commissioner Armstrong)

COUNCIL AND COMMISSION REPORTS

None

PUBLIC COMMENT

None

ADJOURN

MOTION: Move to adjourn at 7:33 p.m.

Armstrong / Coronado – unanimously approved

PARKS COMMISSION

JUNE 2022

Parks Division Updates

Proposed Donations

Benches at Austin Estuary Park – Two private bench memorial donations have been approved at Austin Estuary Park and are expected to be installed after the public art has been placed on site. The placement of the benches has been included in the land use permitting for the art.

Benches at Gig Harbor Sports Complex – Kiwanis Club of Gig Harbor has made a financial commitment for sponsorship of eight benches to be located throughout the Sports Complex in Phase 1B. The Parks Commission provided a recommendation on the style of the proposed benches to be forwarded to City Council.

Lease Updates

Gig Harbor Canoe and Kayak Race Team at Ancich Park – The City and GHCKRT executed lease amendment #2 on 06/17/21 that establishes a minimum donation of \$150,000 from GHCKRT to the City in two payments. The first payment in the amount of \$100,000 was made to the City on June 29. The second payment will occur no later than April 15, 2022.

Gig Harbor Sports Complex – City Council and the YMCA approved the Lease Agreement on May 10.

Projects

Community Paddler's Dock – Design, permit, and construct a new gangway and float system for use by human powered craft from the existing Jerkovich Pier.

- The ribbon cutting was held on Saturday, 04/02/22.
- Security fencing is currently being designed and will go out to bid as a Small Works project.
- Public Works Operations staff will install the fencing when it is received.
- City has accepted contractor's cost change proposal for supplying and installing additional floatation billets. There is a 6-8 week lead time on materials, contract working days has been suspended until material are delivered.

Commercial Fishing Homeport Design/Permitting – Design and permit for a new float system for the commercial fishing homeport at Ancich Park.

- The City submitted an application for Port of Tacoma Local Economic Development Investment Funds on 02/25/2022.
- The City reviewed draft 30% design documents on 03/23/2022 for permit submittals during a 30% design meeting with DCG (consultant).
- Beach mitigation has been identified throughout the Harbor as possible mitigation. City Staff has met with representatives from commercial fishing fleet on the 30% design and possible mitigation. The 60% design will address comments from the fleet representatives.
- 60% design *will be received from DCG by 06/03/22 and will be distributed to stakeholders for discussion* with Council and commercial fishing operators at the Study Session on 06/16/22.
- *DCG submitted for City Planning Land Use permits on 05/17/22.*
- *DCG submitted for Federal permits.*
- *Project total costs are currently estimated at \$3,230,432.48, with the construction cost at \$2,429,225.*

Austin Park Honoring Project – In conjunction with the Puyallup Tribe of Indians, the Gig Harbor Kiwanis Foundation, and the City’s Arts Commission, the City Council awarded a contract in 2019 for the placement of an “honor symbol” in Austin Estuary Park to acknowledge the importance of the Tribe as the original residents of Gig Harbor. This project received funding in the 2019 and 2020 budget. Staff is working with the Puyallup Tribe of Indians, a citizen group, and directed by City Council. Honor Symbol, carved from a California Redwood by master carver Guy Capoeman.

- Staff is coordinating with the Tribe for the unveiling of the artwork. Dates for the unveiling ceremony are being coordinated between the Tribe and the City. Staff is tentatively looking at dates in July.
- *City crews have started removing the preloading blocks from the site in preparation for construction.*
- *The City’s material testing contractor (MTC) will be on-site this week to verify the site has met the required bearing capacity for the foundation.*
- *The City’s contractor (Key Peninsula Contracting) will begin construction on May 31, 2022.*
- *Staff is coordinating with the artist for final work to be completed once it is mounted on the foundation.*

City Park at Crescent Creek Visioning/Master Plan – Conduct visioning and develop a master plan for Crescent Creek Park pending Council direction on the City’s proposed Masonic Lodge building improvements.

- In determining the next steps of the Masonic Lodge, Council will review Bill Acker’s report and John McMillian’s renderings.
- City Council approved the Master Planning contract with HBB on 03/23/20.
- Public outreach for Masonic Lodge will occur in 2022.
- The Crescent Creek Park Public Master Planning will begin after the Masonic Lodge property visioning has concluded.

Eddon Park Brick House – Remodel and rehabilitate the historic Eddon Residence.

- Certificate of Occupancy is dependent on completion of the new parking stalls associated with the construction of the Harborview/Stinson intersection improvements.

Gig Harbor Sports Complex Phase 1B – The City has been proceeding with developing a sports complex in Gig Harbor North since the City acquired park land in this area in 2011 in accordance with the 6-year CIP. The City then developed a series of master plans for the sports complex and the scope of the complex increased until 2018 when the project developed into the phased development that we have today. The current project phase consists of two sub-phases that are interrelated but not equivalent. The YMCA will proceed with the Phase 1A project, which consists of two artificial turf fields with associated lighting and parking and is funded in part with the City's previously awarded legislative grant and an RCO grant. Phase 1B requested funding from two RCO grants in 2020 and will proceed to YMCAs Phase 1A. The design and permitting effort for the project is scheduled to be completed in 2022 with construction beginning either at the end of 2022 or in early 2023.

- City Council approved BCRA, Inc.'s professional services contract for design, permitting, and bid support on 03/28/22.
- A kick-off meeting was held with BCRA on 03/31/22.
- Site survey underway on 04/12/22.
 - Complete survey of Phase 1A and Phase 1B parcels. This is necessary to construct Phase 1B.
 - Comprehensive tree survey of all Sports Complex parcels.
 - Survey of all Sports Complex parcel lines to create a Binding Site Plan.
- *The City hosted an informational open house on 05/07/22 for the entire Sports Complex project where Phase 1B was presented.*
- *The entire Sports Complex project including Ph. 1B was discussed at the Study Session on 05/26/22.*
- *An Open House will be scheduled in June to present options for facility design details.*

Skansie Netshed Reroof and Repaint - This project consists of design, permitting, and construction of minor repairs, siding repairs, repaint the exterior of the building, and re-roof the building.

- The City approved a professional services contract with Helix Design Group on March 23, 2022.
- *City received 30% drawings on 05/05/22.*

Upcoming Special Events (pending permit approval)

Event Date	Day	Time	Event	Location
6/2-9/8	Thursday	1-7 pm	Farmers Market	Skansie Park
6/4 - 6/5	Sat/Sun		Maritime Gig Festival	Harborview/downtown
6/11/2022	Saturday	10am - 11pm	Annual Skansie Netshed Dinner	Skansie Park
6/28/2022	Tuesday		Summer Sounds - Soul Searching	Skansie Park
7/5/2022	Tuesday		Summer Sounds - Good Co	Skansie Park
7/9/2022	Saturday	2-4 pm	Sullivan/Jarone Wedding	Skansie Park
7/12/2022	Tuesday		Summer Sounds - ABBAGraphs	Skansie Park
7/16-7/17	Sat/Sun	10am - 8pm	PAL Arts Festival	Judson St
7/19/2022	Tuesday		Summer Sounds - The Profits	Skansie Park
7/23/2022	Saturday	4-8 pm	Shane/Erickson Wedding	Skansie Park
7/26/2022	Tuesday		Summer Sounds - Paperboys	Skansie Park
8/2/2022	Tuesday		Summer Sounds - Mark Hurwitz	Skansie Park
8/6/2022	Saturday	4-6 pm	Garcia/Johnson Wedding	Skansie Park
8/9/2022	Tuesday		Summer Sounds - Beatniks	Skansie Park
8/16/2022	Tuesday		Summer Sounds - Abney Park	Skansie Park
8/23/2022	Tuesday		Summer Sounds - Nate Botsford	Skansie Park
8/30/2022	Tuesday		Summer Sounds - Sounds like Dolores	Skansie Park
9/10/2022	Saturday	10am - 3pm	Harbor Hounds	Skansie park
9/11/2022	Sunday	11am - 8pm	2nd annual Chuseok Festival	Skansie park
9/11/2022	Sunday	7am - 3pm	Race for a Soldier	YMCA
10/1/2022	Saturday	7-9 pm	Pier into the night	Jerisich Dock
11/5/2021	Saturday	6-8 pm	Pier into the night	Maritime Pier