City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335
P 253.851.6170 **F** 253.858.6408
www.cityofgigharbor.net

Building/Fire Safety

ADDRESS CORRECTION/CHANGE REQUEST

INSTRUCTIONS

You may use this form to request a correction or change of address for parcels inside the Gig Harbor City Limits only. Please note; only the legal taxpayer may request such changes. All the required documentation must be submitted along with this form in order to process your request. Filling out this form does not guarantee request will be granted. Each request is evaluated on a case by case basis in accordance with the City of Gig Harbor Addressing Code. Please submit your completed form and required documents to the City of Gig Harbor – Building/Fire Safety Department.

TYPE OF REQUEST: ___Address Change ___Address Correction

APPLICANT INFORMATION

First Name_____ Last Name _____

Mailing Address _____

Email _____Phone Number _____

PROPERTY INFORMATON

Parcel Number _____

Address _____

REASON FOR REQUEST

(Attach additional form if needed)

_____
_____
_____
_____
_____

REQUIREMENTS

In order to effectively process and update our records, please provide a recorded copy of the following documentation as evidence that the applicant is the current taxpayer

- Recorded warranty Deed **OR** Recorded Title (Must provide at least one)
- Copy of taxpayers government issued I.D.

Signature _____ **Date** _____